

**ANNEXURE- X**  
**PROFORMA FOR CANCELLATION OF ADMISSION**  
(To be filled in duplicate)

To,  
The Dean / Principal,  
\_\_\_\_\_  
\_\_\_\_\_

**Subject: Cancellation of Admission.**

Respected Sir,

I, Mr./Ms. ....  
SML No. .... was admitted to .....  
course, at .....  
college ..... on .....  
(date) under ..... category.

Now I wish to cancel my admission since

- 1) I have secured admission through another Competent Authority for Engineering/ Architecture / Agriculture / Any other course .....
- 2) I wish to cancel it for personal reason/s.

I hereby request you kindly return my original documents and the amount of fees that I am entitled for, as per rules.

Thanking you,

**Yours faithfully,**

**(Signature of Candidate)**

Name & Address of candidate ..... ..... ..... Pin Code ..... Tel. No. ....
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For Office use only: Amount Paid Rs. .... Amount deducted Rs. .... Amount refunded Rs. .... Cheque No. & date ..... Bank particulars .....
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Enclosure : Photocopy of selection letter from another Competent Authority (if applicable)